

**NAGINDAS KHANDWALA COLLEGE OF COMMERCE, ARTS & MANAGEMENT
STUDIES AND SHANTABEN NAGINDAS KHANDWALA COLLEGE OF SCIENCE**

1st April, 2025

INTERNAL QUALITY ASSURANCE CELL

NOTICE

A meeting of the IQAC Committee will be held on Wednesday, 9th April, 2025 at 11:00 am in Hybrid Mode at 7th floor, C-Wing and Google Meet to discuss the following agenda.

Google Meet Link:

IQAC External Meeting 4

Google Meet Link: <https://meet.google.com/iba-oidq-ptb>

AGENDA

1. To read and confirm the minutes of the previous meeting.
2. To discuss the implementation of Internal and Surveillance Audit of ISO 21001:2018.
3. To discuss the conduct of Green, Energy and Environment Audit 2024-25.
4. To discuss the feedback taken during A.Y. 2024-25.
5. To discuss the results of Examination to be conducted in March/April 2025.
6. To discuss the activities conducted by Research Cell.
7. To discuss the activities conducted for current academic year and planned for next academic year.
8. Any other business with the permission of the Chair.



**PROF. DR. MONA MEHTA
COORDINATOR**



**PROF. DR. MOUSHUMI DATTA
CHAIRPERSON**

MINUTES

A Meeting of the I.Q.A.C. Committee was held on Wednesday, 9th April, 2025 at 11:00 am in Hybrid Mode.

Principal Prof. Dr. Moushumi Datta presided over the meeting. Prin. Himanshu Dawda, Dr. Mrs. Ancy Jose, Mrs. Sonali Singh and Ms. Aayushi Premjayani were granted leave of absence.

The following members were present:

SR NO	ROLE	NAME	DESIGNATION
1	Chairperson	Prof. Dr. Moushumi Datta	Principal
2	Coordinator	Prof. Dr. Mona Mehta	Vice Principal, HOD – Management Studies
3	Members		
a)	Managing Committee	Mr. Digant H. Upadhyaya	Hon. Secretary, MKES
b)	Nominee from Employers	Mr. Vishal Parekh	Vice President for Advertising Monetization - Reliance Retail
c)	Nominee from Industrialist	Mr. Dilip Gala	Hon. Secretary, MKES
d)	Nominee from Stakeholders	Dr. Suhasini Arya	Director, K.G. Mittal College
e)	Teachers	Prof. Dr. Kavita Kalkoti	Head, Dept. of Commerce
		Prof. CA. Dr. Reena Desai	Head, Dept. of Accountancy
		Dr. Preeti Tripathi	Assistant Professor, Dept. of Commerce
		CA Dr. Sindhu Menon	Assistant Professor, Dept. of Accountancy
		Dr. Poonam Popat	Coordinator, Dept. of Finance and Banking
		Mrs. Poonam Shah	Coordinator, Dept. of Finance and Banking
		Dr. Sweety Garg	Assistant Professor - Dept. of Computer and Information Science
		Mr. Ashish Modi	Assistant Professor, Dept. of Computer and Information Science
f)	Controller of Examination	Mrs. Elizabeth Leah George	Assistant Professor, Dept. of Computer and Information Science



g)	Librarian	Ms. Sonali Karekar	Librarian
h)	Senior Administrative Officer	Mr. Chandrashekhar M. Penta	Administration
i)	Alumni	Capt. Chintan Bhatia	Alumni

1. To read and confirm the minutes of the previous meeting.

Minutes of earlier meeting were read and confirmed.

2. To discuss the implementation of Internal and Surveillance Audit of ISO 21001:2018.

Dr. CA. Sindhu Menon informed that Internal Audit was successfully conducted on 17th and 18th March 2025. She further stated that ISO Surveillance Audit is scheduled on 28th and 29th April 2025.

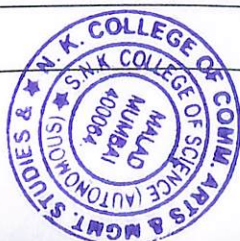
3. To discuss the conduct of Green, Energy and Environment Audit 2024-25.

Mr. Ashish Modi stated that Green Audit, Energy Audit and Environment Audit is scheduled on 24th April 2025. Pre-required data as required by Auditor is compiled and sent to the Auditor.

4. To discuss the feedback taken during A.Y. 2024-25.

CA Dr. Sindhu Menon informed everyone that following feedbacks were taken and analyzed term wise.

TERM I	TERM II
Canteen Feedback	Canteen Feedback
Disable students Feedback	Disable students Feedback
Female students Feedback	Female students Feedback
Library Feedback	Library Feedback
Happiness Index Feedback	Happiness Index Feedback
Teach Us app Feedback	Teach Us app Feedback
	Teachers Feedback
	Staff Satisfaction Survey Feedback
	Students Satisfaction Survey Feedback



	Curriculum - Students, Alumni, Employer, Teachers Feedback
	Exit Feedback
	Parent Feedback

The members appreciated the feedback system adopted and analysis done.

5. To discuss the results of Examination to be conducted in March/April 2025.

Ms. Elizabeth Leah George, Controller of Examination informed all that second half of the academic year 2024–2025 began with the conduct of regular examinations from February 24 to March 22, 2025, followed by ATKT examinations for odd semesters from March 24 to April 12, 2025. The upcoming Regular semester-end examinations for BBA/BMS Semester II students are scheduled for June 2025, while ATKT examinations for all semesters (I to VI) across undergraduate and postgraduate programmes are expected to be completed by July 10, 2025. She further stated that significant reforms were introduced in the Board of Examinations meeting held on February 16, 2025, including updated progression rules for final-year students and transparent result display for online exams. These reforms contributed to increased academic performance and a low result-related grievance rate of less than 0.3%. Additionally, initiatives like the provision of “Doctor on Call” services during exams and the deployment of vigilance squads across examination floors were well appreciated by the management for enhancing student welfare and examination integrity. Under the leadership of the Principal, the Examination and Evaluation Committee also implemented the “Exam Connect” initiative to support students who failed in one or more subjects by addressing their queries regarding the syllabus, timetable, and internal/external assessments. Grade cards for the October 2024 examination cycle have been successfully distributed and uploaded on Digi-Locker for student access.



6. To discuss the activities conducted by Research Cell.

Prof. Dr. Kavita Kalkoti, Convener of Research Cell stated that Seed Money 'Shodh Vidhi' for AY 2025-26 interviews are scheduled on 11th April, Six monthly Ph.D. presentations are scheduled on 12th April and Seed Money 'Shodh Vidhi' 2024-25 presentations are scheduled on 23rd April 2025.

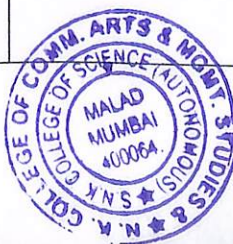
7. To discuss the activities conducted for current academic year and planned for next academic year.

Coordinator, Prof. Dr. Mona Mehta stated that IQAC had successfully organized 33 activities throughout the academic year. The members appreciated the same.

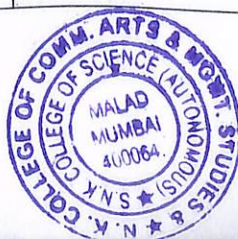
Sr. No.	Name of the Event	Date(s)	Name of Resource Person
1	TedEx – NKC, 2 nd Edition	25 th June 2024	Mr. Rahul Bhargava Mr. Jugal Popat Mr. Krishi Fagwani Mr. Deepak Pareek
2	FDP on Teach Us App Training	2 nd July 2024	Mr. Jaimin Shah Founder, The Talker
3	International Conference on Accountancy, Business, Economics and Finance in association with Dept. of Accountancy, Banking and Finance and MKES Institute of Management Studies and Research.	5 th July 2024	Chief Guest Mr. Joydeep Sen Corporate Trainer, Author, Columnist Keynote Speakers Dr. Arpita Joardar CA Hrudyesh Pankhania CA Dr. Sangeeta Pandit
4	Open Minds – Discussion Forum for Young Leaders	10 th July 2024	Representatives from various departments
5	Talk on Money Matters in association with KASC and Dept. of Accountancy	16 th July 2024	CA Hardik Thakkar Asst. Professor, Department of Banking and Finance
6	Student Induction Programme	23 rd July 2024 & 24 th July 2024	Prof. Dr. Moushumi Datta Prof. Dr. Mona Mehta Ms. Elizabeth Leah George
7	Guest Lecture on "Refresh Your Mind" for Teaching Staff	24 th July 2024	Muni Phal Vrudhhi Vijay Maharaj



8	2 Days Faculty Induction Programme for newly joined faculties	31 st July 2024 and 1 st August 2024	Dr. Mrs. Ancy Jose Prof. Dr. Moushumi Datta Prof. Dr. Mona Mehta
9	Orientation Programme for FYs	2 nd and 3 rd August 2024	
10	3 Days Teachers Training Programme on Inclusive Education for Students with Disabilities	5 th , 6 th and 7 th August 2024	Ms. Neha Trivedi Inclusion and Accessibility Consultant Founder, Spandan
11	Guest Lecture on Cardiopulmonary Resuscitation (CPR) Training in association with NSS	9 th August 2024	Dr. Sumaiya Raghavan
12	Guest Lecture on "Refresh Your Mind" for Student	12 th , 13 th , 14 th , 16 th August 2024	Muni Phal Vrudhhi Vijay Maharaj
13	Poster Making Competition on account of Anti-Ragging Week	20 th August 2024	Students of various departments
14	Garbhotsav: The Rhythm of Hope in collaboration of Lions International: LEO Club of Management Mahavir Nagar	28 th September 2024	
15	FDP on Teaching with Harvard Simulations in association with MKES - IMSR	5 th December 2024	Dr. Samir Karkhanis Ms. Indrasena Mukhopadhyay
16	Master Class on Artificial Intelligence (AI) in association with Department of Multimedia and Mass Communication	9 th December 2024	Khushboo Singh MET Bandra
17	Workshop on Emotional Well-being for administrative staff in association with Dept. of Psychology	8 th January 2025	Ms. Sanah Oak Counsellor
18	Controller of Examination Summit on theme Achieving Excellence in Assessment and Evaluation in association with Examinations and Evaluations Committee	9 th January 2025	DR. SANJAY DHOLE Director - IQAC, Savitribai Phule Pune University DR. MAHESH KAKADE Director - Board of Examinations and Evaluations, Savitribai Phule Pune University



			DR. PRAMOD BHADAKWADE Controller of Examination Symbiosis Skills & Professional University
19	Master Class on Financial Planning: Start Early to Avoid Regrets in association with Department of Banking & Finance	16 th January 2025	Mr. Kirtan Shah Co-Founder & CEO, Financial Planning Academy
20	Master Class on Emerging Technologies in association with Dept. of Computer and Information Science	18 th January 2025	Mr. Ravishankar Garg Consultant, TCS
21	Book launch of "Dalai Lama's secret to Happiness" in association with Dept. of Banking and Finance	21 st January 2025	Dr. Dinesh Shahra Author
22	Endeavour'25 – Empowering Educators Topic: The Mantra for New Age Teachers	22 nd January 2025	Dr. Kalim Khan Academician, Author, Trainer & Consultant
23	Utsaha'25 in association with Youth with Vision	1 st February 2025	Karambeliwadi People.
24	Guest Lecture on Global Careers in Economics and Employability in association with Dept. of Economics and International Initiatives Cell	3 rd February 2025	Dr. Aditya Kuvalekar Lecturer (Economics), University of Essex, England
25	Guest Lecture on An Introduction to IPR and its importance in Indian Context	8 th February 2025	Ms. Nimisha Sharma Senior Advocate, Supreme Court of India
26	6 Days FDP on R Programming in association with IIT Spoken Tutorial Programme and Dept. of Computer and Information Science	3 rd February 2025 to 8 th February 2025	Self-Paced Video Lectures provided by IIT Spoken Tutorial.
27	Awareness Programme on Consumer Rights in association with Akhil Bhartiya Grahak Kalyan	10 th February 2025	Adv. Sunita Kabade



	Parishad for Non-Teaching Staff		
28	WRC-ICSSR sponsored National Conference on Applications of Artificial Intelligence (AI) – Promises, Perils and Sustainability in association with Dept. of Commerce	14 th February 2025	Mr. Ashish Shetty Mr. Shoib Shaikh Mrs. Amee Vora
29	Post Budget Discussion on Reforms in Direct Tax in association with Dept of Accountancy	21 st February 2025	CA Siddarth Surana
30	Online FDP on AI Tools and its Use Cases in association with LeapUp EduTech Pvt. Ltd.	1 st November 2024 to 28 th February 2025	Self-paced Video Lectures provided by LeapUp EduTech Pvt. Ltd
31	One Day National Conference on Environment and Human Health: Challenges and Opportunities in association with PG Department of Geography and Department of Geoinformatics sponsored by National Society of Friends of Trees, Rotary Club of Mumbai Downtown Sealand and Society for Clean Environment	28 th February 2025	Prof. Dr. A D Sawant President, Friends of Trees and Rotary Club of Mumbai Downtown Sealand Prof. Aparna Saraf HoD- Dept. of Botany, Institute of Science, Dr. Homi Bhabha State University Dr. R. G. Bankar Scientist, Excel Industries Ltd, Jogeshwari, Mumbai
32	An event on Unstoppable: An Incredible Journey to Glory - An inspirational morning with MaryKom and Harish Choudhary in association with NSS, Gymkhana of NK College and IQAC of MKES College of Law	3 rd March 2025	MaryKom Harish Choudhary
33	International Women's Day Celebration	8 th March 2025	



She further stated that following major activities are planned for A.Y. 2025-26:

Sr. No.	Name of the Event	Date(s)
1	FDP in association with LeapUp.	June – July 2025
2	ICSSR sponsored National Seminar on “The Legacy of Sardar Vallabhbhai Patel in Negotiating the Vision and Challenges of Twenty-First Century Bharat”	11 th July 2025
3	International Conference on The Sustainable growth imperative: Leadership, Innovation and Business Transformation	December 2025

8. Any other business with the permission of the Chair.

There have been no other business and meeting ended with vote of thanks to Chair.

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PROF. DR. MONA MEHTA
IQAC COORDINATOR

READ CONFIRMED AND SIGNED.

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PROF. DR. MOUSHUMI DATTA
CHAIRPERSON



Action Taken Report of IQAC Meeting held on Wednesday, 9th April, 2025 at 11:00

am:

Sr. No.	Agenda	Action Taken
1	To discuss the implementation of Internal and Surveillance Audit of ISO 21001:2018.	ISO 21001:2018 Surveillance Audit was successfully conducted on 28 th and 29 th April 2025. Audit was successfully completed with no non-conformity raised.
2	To discuss the feedback taken during A.Y. 2024-25.	12 feedbacks were conducted and analyzed.
3	To discuss the results of Examination to be conducted in March/April 2025.	All examinations were conducted as per schedule and results were declared on time.
4	To discuss the activities conducted by Research Cell.	Seed Money 'Shodh Vidhi' for AY 2025-26 interviews was conducted on 11 th April, Six monthly Ph.D. presentations was conducted on 12 th April and Seed Money 'Shodh Vidhi' 2024-25 presentations was conducted on 23 rd April 2025
5	To discuss the activities conducted for current academic year and planned for next academic year.	All activities conducted as per planned.

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Prof. Dr. Mona Mehta

Vice Principal & IQAC Coordinator

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Prof. Dr. Moushumi Datta

Principal

